

NVASA Board Meeting Minutes

Date: 9/18/2016

Attendees: Natalie, Lou, Ingrid, Lauren, Jessica

Guests: Suley & Adam from myfutbollife.com

Time: 7:00pm

Location: Natalie's Apartment

1. NVASA & CCSL DC United Event – September 24th
 - a) Tailgate
 - i. Runs from 4-6pm
 - Catered food with soda & water
 - Adult beverages - BYOB
 - b) Costs
 - i. Ticket & tailgate: \$25
 - ii. Tailgate only: \$10
 - Natalie will distribute hard tickets at tailgate
 - Total funds after paying caterer will be split among leagues
 - c) Kickoff is 7pm
 - i. Seats in section 116
 - 40 tickets purchased ahead of time
 - Jake (DCU) is holding another 20-30 tickets until day before
 - ii. Can move season ticket holders to our section
2. All-Star Games – October 1st
 - i. Three games
 - 1:30pm – Premier/D1/D2 (gray vs. purple)
 - 3pm – D2/D3/D4 (blue vs. maroon)
 - 4:30pm – D4/D5/Masters (green vs. red)
 - ii. Evergreen
 - Contract signed
 - Fully paid for reserving field & athletic trainer
 - Certificate of Insurance has been sent
 - iii. Hope Faster
 - Organizing distributing alcohol
 - ◆ ABC license obtained & already paid for
 - ◆ Rider insurance already paid for
 - ◆ **ACTION:** Natalie confirm beer/wine choices with MacDowell Brew Kitchen & send to board for selection
 - iv. Shirts
 - Ordered on Friday (9/16) & guaranteed to be delivered by 9/30
 - v. Players
 - **ACTION:** Natalie follow up with remaining teams regarding possible nominations
 - vi. Food
 - **ACTION:** Amy to determine what food to order & let Natalie know by 9/21
 - ◆ **ACTION:** Natalie to order no later than 9/24
 - vii. Glory Days

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- Awaiting sponsorship check (\$750)
 - Waiting for Glory Days to mail coupons
 - ◆ \$5 off coupon for all
 - Way for Glory Days to track return of investment
 - Will pick up banner once we hear back from Glory Days
- b) Guest Discussion with Suley & Adam
- i. Discussed All-Star Game taping
 - Will negotiate cost once Natalie reviews budget & grant
 - ◆ **ACTION:** Natalie review budget & email Adam/Suley on 9/19
 - GoPros on goals and camera in middle
 - Film walkout of teams
 - ◆ Announcing?
 - ii. Discussed game day roster issues
 - **ACTION:** Lou to email Suley minor issues
 - iii. Spring 2017 build ideas
 - Will meet again at end of season
 - **ACTION:** Natalie to poll captains and get feedback of new site
3. Registrar (Lauren – not present **had to leave when Suley & Adam left**)
- a) Discussed new website
- b) Discussed registration approval process
- i. Effortless
 - ii. Takes seconds to approve players now
 - No more mailed items or time consuming approvals
 - iii. Returning players are all automatic
 - iv. New players just need to check ID versus info
 - v. Only issues now are programming/new site issues
- c) Discussion regarding need for position to just manage registration approval
- i. Alternate Commissioner & Commissioner can approve
 - ii. Will bring up to captains for discussion & vote
4. Scheduler (Jessica)
- a) All reschedules are done but 1 (Guilty by Association vs. Own Goal)
- i. Contacted teams regarding availability
 - Own Goal has game every Wednesday through end of season
 - Asked if Friday or Sunday work OR move 1 Own Goal Wednesday game so there can be a Tue/Thur week
- b) Will follow up with Natalie in a few weeks regarding playoffs for D3
- i. Will block out some game slots for playoffs
- c) Monthly Newsletter
- i. **ACTION:** Jessica will prepare the newsletter and then send to Amy for filing in information
5. Alternate Commissioner (Lou)
- a) Follow-up with MaryBeth (MDCVSA) regarding reconciliation of MDCVSA payments for this season
- b) Follow-up with Demosphere
- i. Ending of contract/services
 - ii. Player history

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- Cost?
6. Chief Judge (Ingrid)
 - a) Discussion regarding panel
 - i. Need instruction/guidance for new panel members
 - ii. Panel members need to provide detailed responses/opinions or remove them from panel
 - b) Red Card Historical List
 - i. **ACTION:** Ingrid to finish red card table & email to Natalie
 7. Secretary (Amy – not present)
 - a) **ACTION:** Amy to complete last exec meeting minutes
 8. Treasurer (Jen – not present)
 - a) July & August are reconciled in QuickBooks
 - b) All bills are paid
 - c) Up-to-date on all accounts
 9. Commissioner (Natalie)
 - a) Working on website pages
 - i. Free-Agent page
 - ii. Minutes page
 - iii. Slides on main page
 - b) Setting deadlines for tasks for all exec members
 - i. 1 week deadline for most tasks
 - c) Next meeting will be near end of season